

**FOX HILL DESIGN REVIEW  
SUBMITTAL INSTRUCTIONS**

**Steps in Submitting Plans to the DRC for consideration:**

- **Step One: Schedule a Preliminary Design Meeting with DRC**
- **Step Two: Complete the Application Form**
- **Step Three: Complete the Spec Home Worksheet (when applicable)**
- **Step Four: Complete the Materials and Colors Form (when applicable)**
- **Step Five: Complete the Submittal Checklist Form**
- **Step Six: Please drop off all Forms and Materials to the DRC w/ any applicable Fees to the Current Fox Hill Metro District manager**

**Design Review Fee Structure:**

<b><u>Submittal</u></b>	<b><u>Final Review Fee</u></b>	<b><u>Re-submittal Fee</u></b>
Preliminary Design Meeting	No Fee	
Architecture and Site Plan <i>Preferred Builder Submittal</i>	\$3,500	\$2,000
Landscape Design	\$2,500	\$1,500
Accessory Building <i>(if submitted later than primary residence)</i>	\$1,000	\$500
Fencing Plan	\$500	\$500
Other Submittals	\$500	\$500

This fee structure has been created in order to offset expenses for consultants, professional architects and landscape architects to review appropriate plans as members of the DRC. As an incentive for full compliance of all DRC submittal requirements, Builder or Consumer **may** be entitled to a partial or full refund of the DRC fee at Declarant's sole discretion.

**Checks made out to Fox Hill Development**